

**VILLAGE OF OAK HARBOR
TREE COMMISSION
February 12, 2014**

Chairman K.C. Cousins called the meeting to order at 7:05 P.M.

Roll Call: The following members were present, Chairman K.C. Cousins, Sue Rahm, Carolyn Watson, and Mayor Bill Eberle. Tom Hurrell and Randy Kohlman were excused.

OATH OF OFFICE:

Mayor Eberle read the oath of office to KC Cousins and she accepted.

APPROVAL OF THE MINUTES:

Sue Rahm made a motion to approve the minutes, seconded by Carolyn Watson. The minutes from the October 9, 2013 meeting were approved.

ELECTION OF OFFICERS:

KC Cousins accepted the office of Chairman.
KC Cousins motioned to appoint Randy Kohlman as Vice Chairman and it was seconded by Carolyn Watson.
KC Cousins appointed Sharon Honaker as Secretary.

Before bringing up old business, KC Cousins read the Mission Statement of the Oak Harbor Tree Commission which must be read at the first meeting of each year.

OLD BUSINESS

TREE TRIMMING

KC Cousins stated that due to bad weather and there are only herself and Sue Rahm who are available to work on the trees, not all the trees were trimmed last season. KC would like to at least get Section 4 done this year, which is the west side of town across the tracks. It was decided to focus on one week to get the trimming done, perhaps the second week in March, depending on the weather and coordinating with Randy Genzman's schedule.

IMPROPER LANDSCAPING

Sue Rahm asked about the status of the 3 Oak trees at 10 Brookside and if the problem with the landscaping when the house was built which not only harmed

the drainage of the tree lawn, but raised the ground around the roots of the trees had been resolved. KC stated Randy Genzman had notified the homeowner of the problem, but they did not correct the issue. Since the tree roots were now buried, some as much as a foot too deep that those trees were going to suffer.

2014 TREE CITY USA AWARD CEREMONY

This years Tree City USA Awards Ceremony will be on April 9th. Mayor Eberle and KC Cousins are planning to attend.

URBAN FOREST PLAN

KC Cousins opened discussion about the progress on the Urban Forest Management Plan, stating that there was one more chart that needed to be completed. She stated that most of the plan is completed except for a chart which outlines the future goals step by step. The process is complex and KC would like to have some help. After the chart is made, a meeting could then take place to finalize the wording and get it ready to bring before council.

ARBOR DAY

KC Cousins asked for opinions on if combining the Apple Festival and Arbor Day celebrations had been worthwhile. It was decided that combining the two events was not successful and future Arbor Day celebrations will be a separate event. It was agreed that a spring event was not successful due to the schools conducting their testing at that time and are unable to participate. Carolyn Watson suggested getting the nursery school at St John's church to participate if a tree needs to be planted near a church. KC asked for a motion to change Arbor Day back to the fall, Sue Rahm motioned, seconded by KC Cousins. Sue also suggested presenting the program to RC Waters to coincide with their garden planting program. She suggested planting a fruit tree so that it could be harvested along with the vegetables from the garden. Sue stated that she would approach Mrs. Gerber, the Principal at RC Waters school, to set a date for the Arbor Day celebration with the children by planting a fruit tree.

MISCELLANEOUS

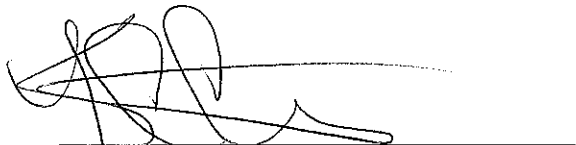
KC and Sue Rahm will be emailing each other to set up a meeting to finalize a presentation to council. Mayor Eberle offered to help with the process.

Sue stated she is hearing compliments regarding the recent tree trimming.

The next scheduled meeting is March 12, 2014

ADJOURNMENT:

A motion was made by KC Cousins, seconded by Carolyn Watson that the meeting be adjourned. All members present were in favor of said motion. Motion carried. The meeting adjourned at 7:55 P.M.

A handwritten signature in black ink, appearing to be 'K.C. Cousins', written over a horizontal line.

K.C. Cousins
Chairman